



State of Delaware  
Department of Natural Resources & Environmental Control  
**Division of Watershed Stewardship**  
89 KINGS HIGHWAY, DOVER, DE 19901 (302)739-9921 FAX (302)739-6724

**APPLICATION FOR CONSTRUCTION LETTER OF APPROVAL FOR A  
PEDESTRIAN DUNE CROSSOVER**

This application form is provided for construction of a pedestrian dune crossover in the defined beach area as required by Part 4 of the Regulations Governing Beach Protection and the Use of Beaches. Crossovers may be a maximum width of 4 foot wide and must be constructed in a manner that does not alter the existing profile of the dune. Examples of acceptable crossovers are attached.

**Please answer all questions thoroughly and provide the applicable drawings.  
Incomplete applications will be returned.**

**Name of Property Owner:** \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/Zip Code: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Telephone Numbers: A/C ( ) \_\_\_\_\_ Residence A/C ( ) \_\_\_\_\_ Office

**Name of Authorized Agent:** \_\_\_\_\_

(Optional)

Mailing Address: \_\_\_\_\_

City/State/Zip Code: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Telephone Numbers: A/C ( ) \_\_\_\_\_ Residence A/C ( ) \_\_\_\_\_ Office

**Location of proposed work:**

Lot(s) Number: \_\_\_\_\_ Block Number: \_\_\_\_\_

Street: \_\_\_\_\_

Subdivision/Community: \_\_\_\_\_

Tax Map #: \_\_\_\_\_

*Delaware's good nature depends on you!*

Type of crossover proposed: \_\_\_\_\_

Width of Crossover: \_\_\_\_\_

*Please see Section 4.5.3.1 to determine the maximum width allowed for dune crossovers.*

**Please supply the following information:**

- 1) ☐ Copy of deed, lease, sales contract or other instrument showing legal interest the property upon which work is to take place.
  
- 2) ☐ An **8 1/2" X 11"** plan (drawn to scale), indicating:
  - a. The location of the pedestrian dune crossover on the lot and in relation to the existing structure(s).
  - b. The dimensions of the proposed crossover.
  - c. A profile view (cross section) of the proposed crossover.

## SIGNATURE PAGE

As legal property owner, I (we) accept the legally binding nature of the Construction Letter of Approval application and enclosed plans for construction of a pedestrian dune crossover and acknowledge the ultimate responsibility of the owner in executing the conditions of the approval.

I (we) also understand that any unauthorized additions or modifications of the final approved construction plans will be considered a violation of the Construction Letter of Approval and the Regulations and are therefore subject to penalties found in the Beach Preservation Act and the Regulations.

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Signature of Property Owner(s)

Date

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Signature of Property Owner(s)

Date

### Statement of Agent Authorization

I hereby designate and authorize \_\_\_\_\_  
to act in my behalf as my agent in the processing of this Construction Letter of Approval application and to furnish, as requested, supplemental information in support of this application.

As legal property owner, I (we) accept the legally binding nature of this Construction Letter of Approval application and enclosed plans for construction of a pedestrian dune crossover and acknowledge the ultimate responsibility of the owner in executing the conditions of the approval. I also understand that this authorization does not transfer ultimate responsibility for this approval to the agent.

***Major modifications or subsequent additions involving horizontal or vertical expansion of the initial construction must be entered as a new application subject to conditions for construction outlined in the Regulations.*** Copies of the Regulations are available upon request from the Shoreline & Waterway Management Section.

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Signature of Property Owner(s)

Date

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Signature of Property Owner(s)

Date

Application is hereby made for a beach construction Letter of Approval in the State of Delaware. I certify that I am familiar with the information contained in this application, and that to the best of my knowledge; such information is correct and complete. I further certify that I am authorized to undertake the proposed activities or I am acting as the duly authorized agent for the applicant.

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Signature of Authorized Agent

Date